

Dear parents and carers,

Friday 3 September 2021, forthcoming events for the week commencing Monday 6 September 2021			
Monday	6.9.21	8am-9am 3.30pm – 4.30pm 3.30pm-6pm	Breakfast club After school football with Brackley Town After school club
Tuesday	7.9.21	8am-9am 11:40am 3.30pm-6pm	Breakfast club Guitar and Ukulele lessons After school club
Wednesday	8.9.21	8am-9am 3.30pm-6pm	Breakfast club After school club
Thursday	9.9.21	8am-9am Lunchtime 3.30pm-6pm	Breakfast club Hotshots Basketball – year 3 and 4 After school club
Friday	10.9.21	8am-9am Lunchtime After school 3.30pm-6pm	Breakfast club Hotshots basketball – year 5 and 6 After school football club with Brackley Town After school club

This bulletin contains lots of important information regarding the upcoming year, including information about where to find the school calendar, free school meal entitlement, staffing updates and information about how to contact school. Please read it carefully.

### COVID-19 updates and clarifications

Earlier this week, I sent a recorded message to you all explaining the new COVID-19 arrangements for tracing close contacts of positive cases in schools. I explained a number of important changes which have come into effect this week; the most important of which is the change in responsibility for tracking and tracing close contacts of a positive case. Since then, I have sought more clear guidance and clarity from the DfE about the issue of self-isolation after being identified as a close contact. The DfE have confirmed that if a child has been identified as a close contact of a positive case they will be advised to complete a PCR test but they CAN continue to attend school as normal. This is different from the advice I issued in the video recording I sent earlier in the week.

If your child does test positive for the virus, I would still like you to contact me so I can support in identifying close contacts before you inform NHS Test and Trace.

I am sorry for any confusion this may have caused during the last couple of days and thank you for understanding and patience.

### Welcome to the team

The eagle eyed among you many have spotted a new face at reception this week. I am very pleased to welcome Nicola James to our team. Nicola will be joining Angie as part of the administration team and will be working every afternoon from 1pm-4pm. Angie and Nicola are working closely together for the next couple of weeks while Nicola gets up to speed with things. Welcome to the team, Nicola.

## Class teacher reminders

Just a reminder of our classes, their teachers and their support staff–

Class	Key Stage	Ages	Teacher	Teaching Assistants
Nursery	Early Years Foundation Stage	3-4	Mrs Reynolds	Mrs Venables Mrs Price
Reception		4-5	Mrs Meadows Mrs Verey	Mrs Brown
Year 1 and 2	Key Stage 1	5-7	Miss Onions	Mrs De Frates
Year 3	Lower Key Stage 2	7-9	Ms Williams	Miss Heatherington
Year 4			Mrs Jordan Mrs Dunckley	Mrs Bonney
Year 5	Upper Key Stage 2	9-11	Mr Fox	Mrs Stevens
Year 6			Mr Elliot	Mrs Abdulla

You are always welcome to discuss your child's progress and well-being with his/her class teacher. We are available most of the time for a quick chat – although we tend to be very busy first thing in the morning and will not be available at all between 8.30am and 8.50am as we have a morning briefing. If you need a longer appointment we may ask you to come back later in the day to make an appointment.

## The School Year 2021-2022

Term dates	
<b>Term one</b> <b>INSET DAY</b> - Wednesday 1 September 2021 Term starts - Thursday 2 September 2021 Term ends - Friday 22 October 2021	<b>Term two</b> <b>INSET DAY</b> - Monday 1 November 2021 Term starts - Tuesday 2 November 2021 Term ends - Thursday 16 December 2021 <b>INSET DAY</b> - Friday 17 December 2021
<b>Term three</b> <b>BANK HOLIDAY</b> - Monday 3 January 2022 <b>INSET DAY</b> – Tuesday 4 January 2022 Term starts – Wednesday 5 January 2022 Term ends - Friday 11 February 2022	<b>Term four</b> Term starts - Monday 21 February 2022 Term ends - Friday 1 April 2022
<b>Term five</b> <b>Good Friday</b> - 15 April 2022 <b>Easter Monday</b> - 18 April 2022 Term starts - Tuesday 19 April 2022 <b>Early May bank holiday</b> - Monday 2 May 2022 Term ends - Friday 27 May 2022	<b>Term six</b> <b>INSET DAY</b> - Monday 6 June 2022 Term starts - Tuesday 7 June 2022 Terms ends - Friday 22 July 2022

## The School Calendar

We keep the school calendar up-to-date and it is the best place to look for upcoming dates for things like parents evening dates, music concerts, PTA meetings and school trips. It can be found on the school website.

## Contacting school

Just a reminder, if you need to contact us here at school please use the email addresses listed below.

The school office email address is – [office@southfieldprimary.info](mailto:office@southfieldprimary.info)

Mr Green's email address is –

[head@southfield-pri.northants-ecl.gov.uk](mailto:head@southfield-pri.northants-ecl.gov.uk)

You can email all of our teachers or Mrs Cosgrove, our SENCo, by using the email addresses below

Mrs Reynolds – <a href="mailto:j.reynolds@southfieldprimary.info">j.reynolds@southfieldprimary.info</a>	Mrs Jordan – <a href="mailto:l.jordan@southfieldprimary.info">l.jordan@southfieldprimary.info</a>
Mrs Meadows – <a href="mailto:n.meadows@southfieldprimary.info">n.meadows@southfieldprimary.info</a>	Mrs Dunckley – <a href="mailto:v.dunckley@southfieldprimary.info">v.dunckley@southfieldprimary.info</a>
Mrs Verey – <a href="mailto:r.verey@southfieldprimary.info">r.verey@southfieldprimary.info</a>	Mr Fox – <a href="mailto:j.fox@southfieldprimary.info">j.fox@southfieldprimary.info</a>
Miss Onions – <a href="mailto:k.onions@southfieldprimary.info">k.onions@southfieldprimary.info</a>	Mr Elliot – <a href="mailto:j.elliott@southfieldprimary.info">j.elliott@southfieldprimary.info</a>
Ms Williams – <a href="mailto:n.williams@southfieldprimary.info">n.williams@southfieldprimary.info</a>	Mrs Cosgrove – <a href="mailto:r.cosgrove@southfieldprimary.info">r.cosgrove@southfieldprimary.info</a>

While email communication is useful, it does not and should not be a substitute for a face to face conversation. In order to help protect my staff from excessive workload, I have instructed them not to read or reply to work related emails from anyone, including me, during evenings, weekends or school holidays unless it is an absolute emergency. Teachers have precious family time too and it is my duty to help protect that. If you need to email me or my colleagues, please be aware that we may not reply straight away, in fact it may well take a day or two to get to your message by which time we may well have spoken to you in person.

### **Pupil Data and GDPR regulations**

Each year we send out pupil data sheets to all of our parents. These sheets include things like names, address, contact numbers and, crucially, emergency contact details. We plan to send these out to you in the coming week or so. We ask that you please check the information carefully. If all the information is correct please sign the document and return it to Angie or Nicola in the office by the date specified with the letter that accompanies the form. If changes need to be made please correct them on the sheet and return it to Angie or Nicola, who will then update our records. We were unable to contact a number of parents last year because their contact details were out of date, so it is important that you check the records we hold. It is also worth noting that all data we hold about you and your children is kept in line with GDPR regulations. If you would a copy of our privacy notice, please contact Angie or Nicola who will be able to help.

### **Breakfast Club and After School Club**

We run a Breakfast Club and an After School Club at school. Breakfast Club is open to anyone from reception to year 6 and runs from 8am in the morning. The After School Club is open to anyone from reception to year 6 and runs from 3.30pm until 6pm. Sessions must be booked in advance and can be booked via Angie.

### **Photography Policy**

Just a reminder, here is our school policy regarding photography;

- Parents are welcome to photograph or video record school events in which their child is participating. However, inevitably, these images will include other children – and therefore in consideration of other families' privacy, they must not be publicly displayed or posted on generally accessible websites, such as Facebook, Twitter or YouTube.
- From time to time, we will invite the local press to take photographs of school events
- Also, we publish photographs of school life in our prospectus and on our school website

Please inform us, in writing, if you wish to exclude your child from photographs of this nature. (Please note that we do not publish the names of individual children who appear in these photographs).

### **Free Fruit – Any allergies**

All children in Reception and Key Stage 1 are offered a free piece of fruit or vegetable at break-times. These include apples, pears, carrots, clementine (or similar), sugar-snap peas, cherry tomatoes and baby cucumbers and other seasonal fruit and veg. Please let your child's teacher know if your child has an allergy to any of these foods.

### **A nut free school**

We have several children in school who have severe allergies to various types of nuts, so we have a no nut policy in school. All our school meals are all nut free and I appreciate your cooperation to ensure that there are no nuts at all in your children's lunchboxes or playtime snacks. Thank you.

### **Free School Meals**

Every child who is in Reception, Year 1 and Year 2 is entitled to a free hot meal every day. These are known as Universal Free School Meals. The current menu and order form are available from our caterers, Fresh Start via this link <https://freshstartcatering.uk/> I would encourage as many of you as possible to give the meals a try, they are delicious!

In addition to the Universal Free School Meals for all children up to Year 2, Free School Meals are still being offered to those children whose parents are in receipt of benefits. It is really easy for us to check if you are entitled to Free School Meals, we simply need your full name, date of birth and National Insurance number. The school receives additional funding for every child registered for Free School Meals, of up to £1300 a year per pupil who is registered.

### **Term Time Holidays**

I discourage you, in the strongest possible terms, from taking any holiday during term time. I will not authorise any time off for holiday during term time. It is important that your children are in school for as many of the 180 days of the school year as they can be. Any period of absence has a huge effect on progress and attainment of your children.

### **Parking on the school site**

We do not allow parents to park on the school site when dropping off in the morning or picking up in the afternoon, unless there is a medical reason or you have an agreement with Mr Green to do so. This follows a number of 'close calls' last year. There is plenty of parking at Waitrose which is a short walk away. We would strongly encourage as many of you as possible to walk, scooter or cycle to school.

### **Social Media**

Southfield Primary School has both a Facebook page and a Twitter feed. You can access both by simply searching 'Southfield Primary School' on either Facebook or Twitter. I will be posting any urgent messages to both these sites as well as our webpage. Using social media is a great way to keep in touch with what happens in school.

Continued overleaf.....

## Thought for the day...



AND SUDDENLY  
YOU JUST KNOW  
IT'S TIME TO START  
SOMETHING NEW  
AND TRUST  
THE MAGIC  
OF BEGINNINGS

## FOSS Updates

No updates this week

## SPS Achievements this week

### Ready Respectful Safe – going above and beyond our high expectations

**Nursery – All of our children** have been brilliantly kind, helpful and respectful to each other helping each make new friends during our first two days.

**Reception – Miller and Toby** have been wonderfully polite all the time this week, paying careful attention and always remembering to their "thank yous"

**Year 1 and 2 – Fraser** - for being ready to learn, setting an excellent example and offering others advice about how they can also become ready. Well done, Fraser. **Felix** - for helping to keep everyone safe by encouraging children to tuck their chairs under the table and when Felix sees a chair untucked he pushes it under without being asked. Well done, Felix.

**Year 3 – Jude**- Showing respect by listening carefully to the person speaking. **Arthur**- Being safe and respectful by tucking his chair under the table when not in use.

**Year 4 – This week Lucy** has been a really kind, helpful friend to her classmates. Well done, Lucy. We have enjoyed a really positive, settled start to life in year 4.

**Year 5 – Ryan and Alfie** have been perfectly ready for learning this week listening intently and being enthusiastic in all lessons. The **whole class** have been beautifully respectful over both days, both to adults and each other.

**Year 6 – All of year 6** for starting to set an excellent example to the rest of the school. A brilliant start to your school year! Well done!

**Special Head Teacher mention – to year 6** who have been exceptionally brilliant in every way this week. The children have been fantastic role models for everyone else in school. A fantastic, purposeful working atmosphere has been created in the classroom. The children are kind, polite, hard working and set excellent examples in how we should behave at all times. Well done, year 6! Keep it up!

With best wishes,  
Matt Green  
Head Teacher