

Dear parents and carers,

Friday 9 September 2022, forthcoming events for the week commencing Monday 12 September 2022			
Monday	12.9.22	8am-9am 3.30pm-6pm 6.45pm-9.15pm	Breakfast club After school club Brackley Sea Cadets – see details below
Tuesday	13.9.22	8am-9am 9.30am-11.30am 3.30pm-6pm 6.30pm-7.30pm	Breakfast club Hotshots basketball club taster session for Year 3-6 After school club SNYE Year 5 and 6 Youth Club – see details below
Wednesday	14.9.22	8am-9am 3.30pm-6pm 4pm-8pm	Breakfast club After school club Sensei Lee's Karate Club – see details below
Thursday	15.9.22	8am-9am 3.30pm-6pm	Breakfast club After school club
Friday	16.9.22	8am-9am 3.30pm-6pm	Breakfast club After school club

This bulletin contains lots of important information regarding the upcoming year, including information about where to find the school calendar, free school meal entitlement, staffing updates and information about how to contact school. Please read it carefully.

Class teacher reminders

Just a reminder of our classes, their teachers and their support staff–

Class	Key Stage	Ages	Teacher	Teaching Assistants
Nursery	Early Years Foundation Stage	3-4	Mrs Reynolds	Mrs Venables Mrs Price
Reception		4-5	Ms Williams	Mrs De Frates
Year 1 and 2	Key Stage 1	5-7	Miss Onions	Ms Luke
Year 3	Lower Key Stage 2	7-9	Mrs Thompson Mrs Meadows	Mrs Shepherd Mrs Steven
Year 4			Mrs Duncley Mrs Verey	
Year 5	Upper Key Stage 2	9-11	Mr Fox	Mrs Abdulla
Year 6			Mr Elliot	Mrs Bonney

You are always welcome to discuss your child's progress and well-being with his/her class teacher. We are available most of the time for a quick chat – although we tend to be very busy first thing in the morning and will not be available after 8.30am. If you need a longer appointment we may ask you to come back later in the day to make an appointment.

The School Year 2022-2023

Term dates	
Term 1 INSET DAY - Thursday 1 September 2022 INSET DAY - Friday 2 September 2022 Term starts – Monday 5 September 2022 Term ends – Friday 21 October 2022	Term 2 INSET DAY - Monday 31 October 2022 Term starts - Tuesday 1 November 2022 Term ends – Friday 16 December 2022
Term 3 BANK HOLIDAY - Monday 2 January 2023 INSET DAY – Tuesday 3 January 2023 Term starts – Wednesday 4 January 2022 Term ends - Friday 10 February 2022	Term 4 Term starts - Monday 20 February 2023 Term ends - Friday 31 March 2023
Term 5 Term starts - Tuesday 17 April 2023 Early May bank holiday - Monday 1 May 2023 Term ends - Friday 26 May 2023	Term 6 INSET DAY - Monday 5 June 2023 Term starts - Tuesday 6 June 2023 Terms ends - Friday 21 July 2023

The School Calendar

We keep the school calendar up-to-date and it is the best place to look for upcoming dates for things like parents evening dates, music concerts, FOSS meetings and school trips. It can be found on the school website.

Contacting school and communicating with parents

Just a reminder, if you need to contact us here at school please use the email addresses listed below or call us.

The school office email address is – office@southfieldprimary.info

Mr Green’s email address is – head@southfield-pri.northants-ecl.gov.uk

Telephone number – 01280 709792

You can email all of our teachers or Mrs Cosgrove, our SENCo, by using the email addresses below

Mrs Reynolds – j.reynolds@southfieldprimary.info	Mrs Thompson – l.thompson@southfieldprimary.info
Mrs Meadows – n.meadows@southfieldprimary.info	Mrs Dunckley – v.dunckley@southfieldprimary.info
Mrs Verey – r.verey@southfieldprimary.info	Mr Fox – j.fox@southfieldprimary.info
Miss Onions – k.onions@southfieldprimary.info	Mr Elliot – j.elliott@southfieldprimary.info
Ms Williams – n.williams@southfieldprimary.info	Mrs Cosgrove – r.cosgrove@southfieldprimary.info

I will send a weekly email to all parents on Friday which will contain our ‘weekly bulletin’, usually this arrives in the early evening but on rare occasions may be later. Please keep a look out for it and read it because it contains important information that needs to be shared. The weekly bulletin also includes the calendar for the coming week, a thought for the day and ‘work of the week’. Often, school will email parents for other reasons so we actively encourage you to check your inboxes. I politely ask that you add both my email address and the office email, as well as the Teachers2Parents email address to your safe sender list so that the message doesn’t drop into your junk box.

Having said that, while email communication is useful, it does not and should not be a substitute for a face to face conversation. In order to help protect my staff from excessive workload, I have instructed them not to read or reply

to work related emails from anyone, including me, during evenings, weekends or school holidays unless it is an absolute emergency. Teachers have precious family time too and it is my duty to help protect that. If you need to email me or my colleagues, please be aware that we may not reply straight away, in fact it may well take a day or two to get to your message by which time we may well have spoken to you in person anyway.

Pupil Data and GDPR regulations

Each year we send out pupil data sheets to all of our parents. These sheets include things like names, addresses, contact numbers and, **crucially**, emergency contact details. We plan to send these out to you in the coming week or so. We ask that you please check the information carefully. If all the information is correct please sign the document and return it to Angie or Nicola in the office by the date specified with the letter that accompanies the form. If changes need to be made please correct them on the sheet and return it to Angie or Nicola, who will then update our records. Unfortunately, we were unable to contact a number of parents last year because their contact details were out of date, so it is important that you check the records we hold. It is also worth noting that all data we hold about you and your children is kept in line with current GDPR regulations. If you would like a copy of our privacy notice, please contact Angie or Nicola who will be able to help.

Breakfast Club, After School Club and extra-curricular clubs

We run a Breakfast Club and an After-School Club at school. Breakfast Club is open to anyone from reception to year 6 and runs from 8am in the morning. The After-School Club is open to anyone from reception to year 6 and runs from 3.30pm until 6pm. Sessions must be booked in advance and can be booked via Angie. My colleagues and I offer a range of other lunchtime or after school clubs and we're always looking to extend this provision. We work with local organisations to run some of these so charges and pre-booking may apply. We update our 'in-house' offer termly and you will receive information about when our 'in-house' clubs start and finish each term from the individual colleagues who run these clubs. Some of our provision is run by external partners. I have included links below to those providers and their offers.

Brackley Sea Cadets – this is a club for 10 and 11 year olds on Monday evening – details are here - <https://www.sea-cadets.org/brackley>

SYNE Year 5 and 6 Youth Club – starting on Thursday 13 September, our partners at SNYE are hosting a Youth Club from 6.30pm-7.30pm – details on their Facebook post here <https://www.facebook.com/SNYE-700673406977463>

Sensei Lee Willis Karate Club – hosted by Southfield on a Wednesday from 4pm until 8pm, Sensei Lee is a brilliant teacher of Karate. Many of our children attend this club. Details can be found here - <https://www.leewillis.ninja/home>

If you have a talent or passion for something and would be interested in running an extra curriculum club with our children, please get in touch with Mr Green to discuss.

Photography Policy

Just a reminder, here is our school policy regarding photography;

- Parents are welcome to photograph or video record school events in which their child is participating. However, inevitably, these images and/or video will include other children – and therefore in consideration of other families' privacy, they must not be publicly displayed or posted on generally accessible websites, such as Facebook, Twitter or YouTube.
- From time to time, we will invite the local press to take photographs of school events
- Also, we publish photographs of school life in our prospectus and on our school website

Please inform us, in writing, if you wish to exclude your child from photographs of this nature. Please note that we do not publish the names of individual children who appear in these photographs.

Free Fruit – Any allergies?

All children in Reception and Key Stage 1 are offered a free piece of fruit or vegetable at break-times. These include apples, pears, carrots, clementine (or similar), sugar-snap peas, cherry tomatoes and baby cucumbers and other seasonal fruit and veg. Please let your child's teacher know if your child has an allergy to any of these foods.

A nut free school

We have several children in school who have severe allergies to various types of nuts, so we have a no nut policy in school. All our school meals are all nut free and I appreciate your cooperation to ensure that there are no nuts at all in your children's lunchboxes or playtime snacks. Thank you.

Free School Meals

Every child who is in Reception, Year 1 and Year 2 is entitled to a free hot meal every day. These are known as Universal Free School Meals. The current menu and order form are available from our caterers, Fresh Start via this link <https://freshstartcatering.uk/> I would encourage as many of you as possible to give the meals a try, they are delicious!

In addition to the Universal Free School Meals for all children up to Year 2, Free School Meals are still being offered to those children in all year groups whose parents are in receipt of benefits. It is really easy for us to check if you are entitled to Free School Meals, we simply need your full name, date of birth and National Insurance Number. The school receives additional funding for every child registered for Free School Meals, of up to £1300 a year per pupil. School receives the additional funding even if you don't take up the option of the meals but we can only claim the funding if we've checked you're eligible. This funding is crucial, given the unprecedented squeeze on school's budgets this coming year. We need as much extra funding as we can get our hands on. If you think you may be entitled to Free School Meals please let us check, you don't need to take up the option of the meal but we get the funding.

Term Time Holidays

I discourage you, in the strongest possible terms, from taking any holiday during term time. I will not authorise any time off for holiday during term time. It is important that your children are in school for as many of the 180 days of the school year as they can be. Any period of absence has a huge effect on progress and attainment of your children.


Parking on the school site

We do not allow parents to park on the school site when dropping off in the morning or picking up in the afternoon, unless there is a medical reason or you have an agreement with Mr Green to do so. This follows a number of 'close calls' a couple of years ago. There is plenty of parking at Waitrose which is a short walk away. We would strongly encourage as many of you as possible to walk, scooter or cycle to school.

Social Media

Southfield Primary School has both a Facebook page, a Twitter feed and Instagram account. You can access these by simply searching 'Southfield Primary School' on either Facebook, Twitter or Instagram. I will be posting any urgent messages to these sites as well as our webpage. Using social media is a great way to keep in touch with what happens in school.

Continued overleaf.....

Upcoming Diary Dates	Thought for the day...
<p>13.09.22 – Hotshots taster session</p> <p>22.09.22 – Year 4 whole class string lessons begin</p> <p>17&18.10.22 – Year 5 Bikeability lessons</p> <p>21.10.22 – Term 1 ends</p> <p>31.10.22 – INSET DAY – school closed</p> <p>01.11.22 – Term 2 begins</p> <p>08.11.22 – Flu vaccine day</p> <p>14,15&16.11.22 – Parents Evening</p> <p>28.11.22 – Book Fair in the hall</p> <p>07.12.22 – Reception and KS1 Nativity performance at 9.30am and 2.30pm</p>	

FOSS Updates

FOSS (Friends of Southfield School) are our Parent Teacher Association. We support fund raising within the school by helping out at events such as the school disco, Sports Day, the Brackley Santa Run and such like. We are always on the look out for new members to support the committee. If you'd like to get involved please email Matt Cowling, our chairman at friendsofsouthfieldschool@gmail.com who will be able to give you all the information you need to help.

Our first committee meeting for this year is on Monday 19th September at the Chequered Flag in Brackley. We'd love to see lots of new committee members at the meeting.

SPS Achievements this week

Ready Respectful Safe – going above and beyond our high expectations

Pre-School – Everyone, including our new children, have surprised us as to how well they have settled. Happy smiling faces all round. Well done!

Reception – all of our reception children – you have been brilliant this week, settling into your new classroom with your new adults so well. You've shown us some wonderful learning, brilliant manners and politeness. Well done, everyone!

Year 1 and 2 – all of Year 1 and 2 - All of Key Stage 1 have been fantastic this week and they have settled into school brilliantly. They have remembered our 3 school rules of being 'Ready, Respectful and Safe' and shown Miss Onions that they can follow them at all times. They have really been their best selves this week. Well done Year 1 and 2!

Year 3 and 4 – Adrian has shown real kindness and consideration this week in being a super reading partner by knowing when to jump in and offer help. He has also been consistently ready to learn. Well done Adrian! **Damien** - has settled brilliantly into our class. He has been polite and respectful to everyone and has worked really hard in all of our lessons this week. Well done, Damien, a great start to the year!

Year 5 – Anna - adapting to the new expectations and environment with excellence and engagement

Year 6 – Esme - setting a great example to the whole school in standards of behaviour. Well done.

With best wishes,
 Matt Green
 Head Teacher