



**MINUTES OF THE LOCAL GOVERNING BOARD (LGB) MEETING
HELD VIA VIDEO LINK
ON WEDNESDAY 30 NOVEMBER 2022 AT 4.00PM**

Present: Mr Christopher Watt (Chair)
Ms Joanne Chitty

In Attendance: Dr Annabel Kay (CEO Warriner MAT)
Mr Matt Green (Headteacher)
Mrs Wendy Willie (Clerk)

ACTIONS

1.	Teachers' Pay Policy 2022-23 to be finalised and sent to Mr Green	Mrs Willie
2.	School visit to be arranged in the new term	Mr Watt
3.	Full agenda to be drafted for the January 2023 meeting	Mrs Willie

This meeting was held via video link through Microsoft Teams.

1. Welcome & Consent to Absence

Mr Watt welcomed everyone to the meeting. No apologies were received. Mr Norrie was noted as absent. All documents were made available on GovernorHub prior to the meeting. The meeting was quorate.

2. Declarations of interest in respect of any items on the agenda & notice of any amendments to the Register of Interests

None

3. Minutes of the last meeting held 20 October 2022 & Review of Actions

The minutes having been circulated were agreed as a true copy for signing.

It was noted that the meeting with Dr Kay, Mr Green and Mr Norrie did not go ahead as arranged on 24 November 2022 with no contact from Mr Norrie since the meeting on 20 October 2022.

Mr Watt advised he would like to visit the school early next term as he has not yet had a chance to do so. Visit to be arranged with Mr Green. **Action: Mr Watt**

4. Confidential minutes of the meeting held 20 October 2022 & Review of Actions

The minutes having been circulated were agreed as a true copy for signing. Confidential discussion held, please refer to confidential minute.

5. Documents for approval

a) Teachers' Pay Policy 2022-23

The model policy issued by WNC had been circulated. Mrs Willie clarified that the options as highlighted in section d), page 1 need to be reviewed and agreed. Governors reviewed each section and agreed the appropriate options for the school. Governors agreed that the policy be adopted with the agreed options. Mrs Willie to finalise the policy and send to Mr Green. **Action: Mrs Willie**

b) Pupil Premium Report for publication

A Pupil Premium Strategy Statement had been circulated. Mr Green confirmed the report is in the required DfE format. Mrs Chitty kindly agreed to be the named Pupil Premium Governor with immediate effect. The governing body agreed that the report be published.

c) SEND Report

Documents 'Special Educational Needs and Disability Information Report – November 2022' and 'SEN Evaluative Report October 2022' had been circulated.

A governor asked if EHCP funding is backdated if secured. Mr Green confirmed this funding is backdated. Currently there is only one pupil with this funding. The school is following through with legal action against WNC because they are not providing what is required for this child. The funding is needed to be able to meet the needs of this child and is approximately £40,000. Mr Green clarified that the school cannot meet the needs of this child. The child should be in a specialist provision and the Local Authority have been provided with all the information they need about the child, however, funding is still awaited.

A governor asked if there are children who should have EHCPs who are not getting them. Mr Green explained that the process takes a long time but that EHCPs are being issued.

A governor asked about the NELI Programme and was informed this is the Nuffield Early Language Intervention project, an oral language intervention for children in nursery and reception, which is working well across the trust.

6. DfE Quality Floating Charge

Information relating to the Floating Charge had been circulated. It was stated that Dr Kay and Mr Watt are meeting with Mr Deaglán Lloyd, Senior Executive Officer DfE, and will discuss this with him. It was agreed that if nothing further is heard from WNC or North Northamptonshire Council (NNC), a timescale to sign the Floating Charge will be agreed.

7. Safeguarding

Mr Green confirmed there are no issues or concerns to bring to governors' attention.

8. Any Other Business

a) Year 6 Residential

Mr Green advised that a lot of parents have stated they cannot afford to pay for the Year 6 residential trip. Although it is a voluntary contribution, parents are asked to agree that they will pay the full amount of the trip. The residential centre requires a deposit before Christmas but the school is not able to pay this until January. A decision needs to be made as to whether this trip goes ahead or is cancelled, as the school cannot fund the trip if parents do not pay. Dr Kay proposed that the trip be postponed until the spring/summer. Mr Green advised that the trip cannot be postponed.

It was agreed that the Year 6 residential trip be cancelled as a large majority of parents are unable to pay for the trip and the school is not able to fund the trip. It was agreed that in the current economic climate, parents do not need this additional financial pressure. It was also agreed that something would be arranged for Year 6.

b) Future agendas

It was agreed that now the governing body is established that the existing schedule of governor business agreed for meetings be followed, with a full agenda to be provided for the January meeting.

Action: Mrs Willie

9. Future Meeting Dates

- Monday 12 December 4.30pm – *Review of audited accounts – Online*
- Monday 9 January 4.00pm – *In School*

There being no further business the meeting closed at 4.37pm.

Signed _____ Dated _____