



**West
Northamptonshire
Council**

**School Admissions team
Education Team
West Northamptonshire Council**
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5 October 2023

Dear parent or guardian

APPLYING FOR A NEW SCHOOL PLACE AND SUPPORT AVAILABLE

Following the announcement by the Trustees of Southfield Primary school on its future closure, we are writing to share with you information on next steps. We would also like to provide assurance of our commitment to ensure that your child or children are able to access a new school place within a reasonable distance of Southfield Primary School.

To ensure some continuity for families, the Council is now working with other local schools to review available places in the Brackley area. We will aim to simplify the application process and whilst parents or carers have the right to express a preference for their choice of new school, we will be working hard to make places available at a nearby school that can hopefully accommodate *all* of the children currently attending Southfield. This is to ensure that friendship groups are maintained and that siblings can stay together wherever possible.

As described in the letter you will have received from the school, from next week there will be a series of in-person sessions being held where WNC Admissions officers will also be in attendance. If you are not able to attend but would like to ask questions on the admissions process for your child, please do not hesitate to get in touch with our team using the details shown at the top of this letter.

Finally, we realise that the decision taken by the Trustees to close Southfield Primary will be extremely disappointing but please be assured that we will be working hard to ensure a smooth transition for your child's future move.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Ben Pearson'.

Ben Pearson

Assistant Director of Education
Education team
West Northamptonshire Council